



Halal Monitoring Services

A Service of Shariah Board of America | Rahmat-e-Alam Foundation
A non-profit 501(c)(3) organization registered in the State of Illinois
WEB: www.hmsusa.org | EMAIL: info@hmsusa.org

MAIN OFFICE

7045 N Western Ave
Chicago, IL 60645
Tel: (773) 764-8274
Fax: (773) 764-8274

NY OFFICE

37-04 58 Street
Woodside, NY 11377
Tel: (718) 426-3454

Application for Halal Monitoring and Certification

Business Name

DBA
IF APPLICABLE

USDA #
IF APPLICABLE

Type
SELECT MULTIPLE

Slaughterhouse

Processor

Distributor

Restuarant

Retail Store

Registration
SELECT ONE

C-Corporation

S-Corporation

LLC

Partnership

Sole Proprietor

Business Owner Information

First Name

Last Name

Middle Initial

Email Address

Phone Number

Authorized Person

Title/ Position

First Name

Last Name

Middle Initial

E-mail Address

Phone Number

Physical Address

Street Address

City

State

Zip Code

Mailing Address IF APPLICABLE

Street Address

City

State

Zip Code

Business Contact Information

Website

Primary
Phone

Secondary
Phone

Fax
Number

E-mail
Address

Partners IF APPLICABLE

Full Name

Signature

Phone
Number

E-mail
Address

Full Name

Signature

Phone
Number

E-mail
Address

Full Name

Signature

Phone
Number

E-mail
Address

Full Name

Signature

Phone
Number

E-mail
Address

Full Name

Signature

Phone
Number

E-mail
Address

Official Use Only

Received
By

Date

Documents
Received

Additional
Comments

Section F

Further Processor

Does this business currently have Halal certification with any other organization? Yes No

IF YES,
FILL OUT

Certifying Body Information

DBA

First
Name

Last
Name

Middle
Initial

Email
Address

Phone
Number

Street
Address

City

State

Zip Code

Business Hours



Sun

Mon

Tues

Wed

Thurs

Fri

Sat

Production Details

Are there parts produced at this plant?
EXAMPLE: LEGS, WINGS, THIGHS, STEAKS, ETC.

Yes

No

Are there frozen products produced at this plant?

Yes

No

Are there ready-to-eat products produced at this plant?

Yes

No

If **yes** to any of the above, please fill a [Schedule F1](#) for each product.



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Brand Names Used

Product Type

EX: READY-TO-EAT, FROZEN, ETC.

Meats Incorporated in Product

Beef

Veal

Goat

Lamb

Chicken

Quantity of Production

Frequency

Ingredients Used

Detailed Production Process

Note: Fill out a seperate Schedule F1 form for each product.



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Production Details (continued)

Which Halal Suppliers does this plant process for?

	Supplier	USDA Plant ID #	Contact Name/Phone	Meat Type	Quantity	Frequency
1						
2						
3						
4						
5						

Is non-Halal also processed at this plant?

Yes

No

Please explain in detail how this plant separates Halal and non-Halal items:



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Does this plant distribute processed meat to wholesale distributors, retail stores or restaurants?

Yes

No

IF YES,
FILL OUT

Distribution

	Business Name	Type of Business	Products Sold	Contact Name/Phone	Quantity Shipped	Frequency
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Legend: **D:** DISTRIBUTION **Rt:** RETAIL **R:** RESTAURANT **Bf:** BEEF **G:** GOAT **L:** LAMB **C:** CHICKEN **Dy:** DAILY **Wk:** WEEKLY **M:** MONTHLY



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Terms and Conditions

- Halal Monitoring Services ("HMS") and the undersigned business agree as follows.
- This agreement expires one year after it is executed. The agreement will also terminate, immediately, in the event: (a) the owner of the business at the time the agreement was executed is no longer the owner; or (b) HMS sends written notice to the business. For purposes of this provision, HMS's written notice shall be deemed sent on the day HMS places it into the Certified Mail for the United States Postal Service for delivery to both the business and the owner listed on this agreement.
- As used in this agreement, the term "halal meat products" refers to chicken, goat, lamb, veal or beef, as well as any other type of halal meat or poultry, in either whole or processed form.
- HMS grants, for as long as this agreement is effective, the business the right to use HMS's known and valuable trademarks, including but not limited to the terms 'HMS Certified', 'Shariah Board Certified', 'Shariah Board Approved', to advertise the business as meeting the standard for HMS's certification for halal meat products or other certified products. Upon expiration or any termination of this agreement, the business agrees to immediately cease using HMS's trademarks. Furthermore, upon expiration or any termination of this agreement, the business shall immediately destroy all products, signage or other materials that refer to HMS in any way.
- Submission of the attached application for Halal monitoring and certification ("the application") does not represent nor imply acceptance by HMS in any way.
- HMS reserves the right to reject the application at its sole discretion, with or without cause and with or without providing an explanation.
- The business and all related parties release HMS and its officers, members and representatives from any liability related to any and all damages sustained by the business, directly or indirectly, due to any act of or decision (rejection, revocation, etc.) made by HMS.
- HMS will provide a certificate bearing HMS's seal and representing that the business meets HMS's halal meat standards and ingredient standards (if applicable). The business and/or its owner must relinquish this certificate to HMS immediately upon expiration or any termination of this agreement. The business may not dispose of or destroy this certificate on its own accord.
- The business agrees that it will not sell any meat products, except products sourced from suppliers approved by HMS in writing, as per HMS's Certified and Monitored Listing. If at any point HMS discovers the business sold or offered for sale a meat product sourced from elsewhere, HMS may terminate this agreement immediately upon giving either verbal or written notice to the business.
- The business grants HMS representatives unfettered access to inspect the entire business premises (including any and all business premises used by the business) at any time. Further as part of such inspection, HMS representatives have the right to search for and review (or copy) any invoices that are present on the business premises. And, the business must respond to any request from HMS to provide all records concerning all halal meat purchases and sales, by providing all such records within 7 days of the request. Furthermore, as part of the inspection, HMS representatives have the right to search for and review (or copy) any invoices that are present on the business premises. Invoices and other collected material will be considered confidential and will be used by HMS official purposes only.
- The business agrees to inform HMS within 3 business days if (a) the business employs a new slaughterer; and within 30 days if (b) the ownership of the business is changed in any way; or (c) the physical location of the business changes or the business adds a new physical location for doing business.
- The business consents to HMS listing the business on HMS's website and any of the affiliated links. The Business agrees to allow HMS to make public announcements in case of approval, termination or revocation.
- If the business is a slaughterhouse or engages in slaughtering meat or poultry, it agrees to: use only Sunni Muslim slaughterers that have been trained to meet HMS's halal meet certification standards; grant HMS representatives the right to question slaughterers or butchers at the business premises at any time; complete and return to HMS within 7 days forms HMS provides titled "Production Record".



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Terms and Conditions (continued)

- 14. This agreement is to be renewed for an additional effective date of one year on an ongoing basis. This agreement is to be renewed once a year for which necessary documentation shall be provided to HMS 15 days in advance of the expiration. Fifteen days after the expiration of the agreement, and immediately upon any termination of this agreement, including revocation, HMS may publicize, including but not limited to using a widely disseminated press release and conspicuous statements on its own website, or any affiliated links, that HMS no longer certifies the business.
- 15. The business may not assign this agreement without HMS's written consent. This agreement may not be modified, altered or amended without written agreement of all parties. If any term is illegal or unenforceable, the legality and enforceability of the remaining provisions shall not be affected or impaired. If any clause of this agreement is rendered unenforceable due to any particular law, this agreement will be amended with the applicable terms and conditions
- 16. There is no joint venture, partnership, agency or fiduciary relationship existing between the parties, and the parties do not intend to create any such relationship by this agreement.
- 17. A 30 day notice is required in case of voluntary withdrawal from this agreement by the business.

Signatories

Business

Business Name		
First Name	Last Name	Middle Initial
Email Address		Phone Number
Street Address		
City	State	Zip Code

Business Signature

Full Name
Signature
Date

HMS Signature

Full Name
Signature
Date