



Shari'ah Board of America

A Division of Rahmat-e-Alam Foundation

A State of Illinois Registered, IRS 501 (C) (3) Non-Profit Organization

For Office Use

File Number

Al-Majlis al-Shar'i Application Form

Applying for: Talāq Khul'a Dissolution of Marriage Reconciliation

Name of Applicant: _____

Address: _____ City: _____ State: ____ Zip: _____

Telephone (H): _____ (Cell): _____ Email: _____

Name of Respondent: _____

Address: _____ City: _____ State: ____ Zip: _____

Telephone (H): _____ (Cell): _____ Email: _____

Name of Respondent's close Friend/Family: _____

Address: _____ City: _____ State: ____ Zip: _____

Telephone (H): _____ (Cell): _____ Email: _____

Date of Civil Registration: _____ Place where Civil Registration took place: _____

Date of Islamic Marriage: _____ Place where Islamic Marriage took place: _____

Amount of Dowry (Mahar) Agreed: _____ Dowry Paid: Yes No

Date from which complete separation took place: _____

Have you filed for or are planning to file for a civil divorce? Yes No (If Yes, please submit a copy of the documents)

Has the court made a final decision (if answer to above question is Yes)? Yes No (If Yes, please submit copy of the decision)

Is the respondent currently residing in the United States of America? Yes No

If Yes, provide Address: _____ City: _____ State: ____ Zip Code: _____

Has an application been submitted to any other Islamic Institution, for remedy sought above? Yes No

If Yes, provide Name and Phone number: _____

I declare in the name of Allah (SWT) that the information I have provided above is true.

Signature: _____ Dated: _____

7045 North Western Avenue, Chicago, IL-60645; Phone: (773)-764-8274; Fax: (773)-764-8497

www.rahmatealam.org



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Letter of Acknowledgement

- There is no compulsion upon me from any individual or organization in filing this application. I am filing this application of my own free will.
- Al-Majlis al-Shar'ī is only a religious body, thus by filing this application; my purpose is to find a religious solution to my problem.
- Al-Majlis al-Shar'ī will not resolve any legal matters, nor does it have the authority to do so.
- I indemnify Al-Majlis al-Shar'ī from all liability in any court of law regarding any issues that may arise from the proceedings that ensue from this application.
- I understand that Al-Majlis al-Shar'ī has the right to decline my request to settle/finalize the case, any time Al-Majlis al-Shar'ī decides to do so.
- I understand that I must inform Al-Majlis al-Shar'ī if I want to take my case back or stop Al-Majlis al-Shar'ī's proceedings.
- I affirm that I will not submit the same application to any other Islamic institution whilst Al-Majlis al-Shar'ī is being consulted for the same reason.
- In reaching to a solution, Al-Majlis al-Shar'ī will take as much time as it may deem necessary.
- The solution to my dispute is not possible without the cooperation of the respondent. Al-Majlis al-Shar'ī will not come to a conclusion by listening to only one party.
- I do understand that the copies of supporting documents and/or proof I have submitted will not be returned to me.

Signature: _____

Date: _____

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Guidelines For Filing The Application

Any person wishing to file an application for the purpose of obtaining an Islamic solution should adhere to the following guidelines:

- I. The applicant must submit a completed and signed application form, along with a Certificate of Nikāh, Civil Marriage Certificate or a valid Shar'ī proof of Nikāh and a Photo ID (Passport/Driving License).
[A copy of all supporting documents should be submitted, which will be kept by our office for our record].
- II. On a separate sheet, in legible writing, provide the details and reasons regarding the dispute. The applicant must also explain in clear and uncertain terms as to what he/she demands. This document must also be signed and dated. (A copy of this description will be forwarded to the respondent.)
- III. Application must be submitted in person at the office of Al-Majlis al-Shar'ī - Shari'ah Board of America. If the wife is the applicant, she should try her best to be accompanied by her mahram relative or female friend.
- IV. Applications may be written in English, Urdu, or Arabic.
- V. A letter of acknowledgment is attached to these guidelines; the applicant must read it carefully, sign it, and return it with the application.

Important disclaimer

Al-Majlis al-Shar'ī, is a religious body which is constituted of Islamic Scholars of Rahmat-e-alam Foundation. It works voluntarily to resolve Shar'ī and personal issues for the Muslim families in United States of America.

Any legal or civil rights issues between the parties should be resolved through a court of Law. The parties should not expect a legal and/or civil resolution by Al-Majlis al-Shar'ī.

Based on the Qur'ānic injunction:

If you fear a split between them (the spouses), send one arbitrator from his people and one from her people. If they desire to set things right, Allah shall bring about harmony between them. Surely, Allah is All-Knowing, All-Aware..

No fee is charged for our services and the primary objective of the Shari'ah Board of America is to strive for a reconciliation between the couple if at all possible

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Our Procedure

- After receiving the application, Al-Majlis al-Shar'ī will start appropriate communication with the parties. If the request is for reconciliation, we will try to reconcile in the light of Qur'ān and Hadīth.
- In case when reconciliation is requested by the husband, he will have to sign a waiver stating his consent to Al-Majlis al-Shar'ī to make whatever decision Al-Majlis al-Shar'ī deems best for the case, i.e., either to keep the Nikāh intact or to terminate it.
- If the reconciliation is unsuccessful, Al-Majlis al-Shar'ī will proceed as per the original request of the applicant.
- If the wife has approached Al-Majlis al-Shar'ī for Talāq, Khul'a or Dissolution of marriage, a letter is sent to the husband (through registered mail).
- Al-Majlis al-Shar'ī will provide a 30 day time frame to respond to the communication if the husband is in the United States of America. 45 day time frame will be allocated if the husband is not in the United States of America.
- In case of no response, two more attempts will be made by sending letters to the husband.
- Upon no response on all 3 attempts, Al-Majlis al-Shar'ī will try contacting any of the husband's close friends or relatives in order to get in touch with the husband. If no communication is possible even after that, Al-Majlis al-Shar'ī would take a stance towards their proceeding as per Shar'ī ruling.
- All processing of Shar'ī is in writing; hence no telephonic contact should be made by the applicant until or unless asked by Al-Majlis al-Shar'ī.
- In coming to a decision, Al-Majlis al-Shar'ī will take as much time as necessary, depending upon the constraints, such as time consumed in correspondence with both parties, in Al-Majlis al-Shar'ī's deliberations, Islamic Holidays, etc.
- If witnesses of any events are mentioned in the explanation of the case by the applicant, the contact information (at least two) should be provided, so that they can be contacted when needed.

Note: After a court of law has ruled in a matter, any steps Al-Majlis Al-Shar'ai takes are in order to help a couple solve any other outstanding issues in the light of Quran and Hadith, and it is totally up to their discretion if they want to follow our suggestion.

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